



## IEEE ISGT NA 2021 | Virtual Conference Information for Attendees

### Virtual Conference Details:

- To access the IEEE ISGT NA 2021 virtual conference environment, click the following link: <https://www.engagez.net/ISGTNA2021>. In order to access the Virtual Sessions, you must be registered for the conference. Full session listings are available under the 'OnDemand Sessions' and 'Scheduled Sessions' tabs along the top navigation menu bar, or by clicking the SCHEDULED SESSIONS card on the IEEE ISGT NA 2021 home screen on the virtual event platform.
- The virtual conference begins on Tuesday, 16 February 2021 and concludes on Thursday, 18 February 2021. Early access for Posters and OnDemand Panel Sessions will be made available beginning Monday, 1 February 2021, at 9:00 AM EST (UTC -5).
- Live Q&A for the Poster sessions will take place on Wednesday, 17 February 2021, from 4:30 – 6:30 PM EST (UTC -5). Live Q&A for Keynotes and Plenaries will take place from 16 – 18 February according to the program. All Live Q&A will be held via Cisco WebEx. Connection details are found within the virtual platform, by clicking into each session's description inside the agenda.

- For the full conference program, please visit the IEEE ISGT NA 2021 website at <https://ieee-isgt.org/>. All times are listed in Eastern Standard Time Zone (UTC -5).

### **Conference Registration, Platform Access, and Engagement Widgets:**

The virtual event site can be accessed at: <https://www.engagez.net/ISGTNA2021>

The log-in screen for IEEE ISGT NA 2021 looks like this:



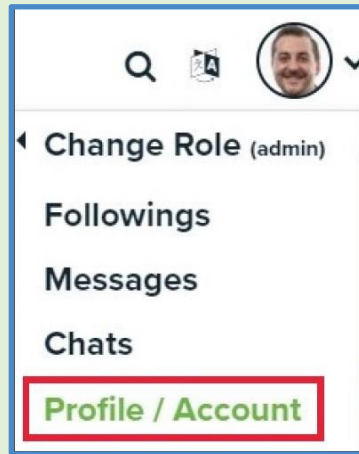
**Welcome to ISGT NA 2021**



Sign In

To access the virtual environment, you must use the same email address with which you registered. As you log in for the first time, and by entering your email address, you will receive a system-generated message from the virtual platform containing an access URL and other important conference related information. After you have logged in to the platform, we encourage all attendees to complete their Attendee Profile. To do this, simply navigate to the top right of the screen.

Locate the button with the circular head icon and associated drop down menu. One of the menu items is labeled "Profile / Account". It looks like this:



Select that item, which displays a window containing two edit options to edit your Profile and to edit your Account. First, please create a password for your account by choosing "Edit Account" and filling in the password fields. Make sure you click the "Submit" button at the bottom of the box to save your entries. Then, please take a minute to review and update your profile by clicking on "Edit Profile". By adding more information to your profile, it will make it easier for colleagues and other attendees to find you, and network, during your virtual conference experience.

**For Registration Times & Access periods, refer to the following schedule:**

Monday, 1 February 2021 to Monday, 15 February 2021	
Registration Time	Access Granted By
Registrations submitted before 9:00 AM EST	Access to virtual event by 9:00 AM EST
Registrations submitted after 9:00 AM EST	Access to virtual event by 9:00 AM EST the following day
Tuesday, 16 February 2021	
Registration Time	Access Granted By
Registrations submitted before 11:00 AM EST	Access to virtual event by 11:00 AM EST
Registrations submitted after 11:00 AM EST	Access to virtual event by 1:00 PM EST
Registrations submitted after 1:00 PM EST	Access to virtual event by 3:00 PM EST
Registrations submitted after 3:00 PM EST	Access to virtual event by 9:00 AM EST on 17 February 2021

Wednesday, 17 February 2021	
Registration Time	Access Granted By
Registrations submitted before 11:00 AM EST	Access to virtual event by 11:00 AM EST
Registrations submitted after 11:00 AM EST	Access to virtual event by 1:00 PM EST
Registrations submitted after 1:00 PM EST	Access to virtual event by 3:00 PM EST
Registrations submitted after 3:00 PM EST	Access to virtual event by 9:00 AM EST on 18 February 2021
Thursday, 18 February 2021	
Registration Time	Access Granted By
Registrations submitted before 11:00 AM EST	Access to virtual event by 11:00 AM EST
Registrations submitted after 11:00 AM EST	Access to virtual event by 1:00 PM EST
Registrations submitted after 1:00 PM EST	Access to virtual event by 3:00 PM EST
Registrations submitted after 3:00 PM EST	Access to virtual event by 9:00 AM EST on 19 February 2021
Friday, 19 February 2021 & Beyond	
Registration Time	Access Granted By
Registrations submitted before 9:00 AM EST	Access to virtual event by 9:00 AM EST
Registrations submitted after 9:00 AM EST	Access to virtual event by 9:00 AM EST the following day

Be sure to utilize the Interaction widgets within the virtual conference platform. The platform for IEEE ISGT NA 2021 features two ways to communicate with speakers, session chairs & moderators, and other attendees.

- a. For OnDemand Panel Sessions, the **Q&A** feature allows attendees to submit questions directly to the presenters during viewing to be answered at the Live Q&A Session. During the Live Q&A segment, you may also ask questions in the Cisco WebEx chat box.
- b. The **Chat** feature is an interactive group chat. This will save all of your communications within the chat dialogue. Use this to have a direct conversation with whomever may be watching the video presentations at the same time as you, or to simply make a comment. If you are an author, speaker, poster presenter, session chair, or moderator in a

specified session, please check this group chat every so often to be able to answer any questions that may be asked of you.

### **Sponsor Showcase:**

The Sponsor Showcase will be open to all attendees for the duration of the conference. Please take the time to visit our conference partners' virtual exhibit booths. Each booth will contain various materials provided by each Sponsor, which may include videos, files, one-pagers, brochures, downloadable resources such as PPT's and PDF's, useful links, and more. Attendees will also have the ability to meet with booth staff representatives one-on-one. You can send the staff direct messages, and even book meetings with them.

### **Conference Resources:**

The Resources link found on the top right of the navigation menu bar includes important program related information, collateral, downloadable assets, and useful platform information for the IEEE ISGT NA 2021 virtual conference.

### **Virtual Conference Platform | Supported Browsers and OS:**

IEEE ISGT NA 2021 is leveraging Engagez's virtual conferencing software for the event. The Engagez virtual platform is compatible with the following

<b>Supported Browsers for PC running Windows 10 or newer</b>	<b>Supported Browsers for Mac running Mac OS 10.15 or newer</b>
<ul style="list-style-type: none"><li>· <b>Google Chrome v87+</b></li><li>· <b>Mozilla Firefox v83+</b></li><li>· <b>Microsoft Edge Browser v87+</b></li></ul>	<ul style="list-style-type: none"><li>· <b>Google Chrome v87+</b></li><li>· <b>Mozilla Firefox v83+</b></li><li>· <b>Safari v10.14+</b></li></ul>

Engagez also supports a fully responsive virtual conference experience on iOS and Android smartphones and tablets.

**Audience Bandwidth Requirements:**

For viewing the video presentations, a minimum internet connection of 800 Kbps is recommended. If you are experiencing any audio or video playback issues, verify your internet speed and reduce network congestion to improve quality.

**Help Desk Information:**

Please direct any questions about access, or the virtual conference platform, to the IEEE Digital Events production team. Email Brett Houseal at [b.houseal@ieee.org](mailto:b.houseal@ieee.org), Mark Pilkington at [m.pilkington@ieee.org](mailto:m.pilkington@ieee.org), and David Stankiewicz at [d.stankiewicz@ieee.org](mailto:d.stankiewicz@ieee.org).

For more information on registration, including the cancellation policy, visit the conference website at <https://isgt.ieeeepesreg.com/isgt2021/>.